

GLOBENET CABLE SYSTEM — GLOBENET CABOS SUBMARINOS S.A.

GlobeNet has adopted and Customer has accepted the following Procedures and Policies related to Colocation Services and use of Colocation Centers, as agreed upon by the parties in the MSA. These Procedures and Policies are subject to change, without notice to Customer, as determined necessary by GlobeNet. This document can be found on www.globenet.net for your convenience.

PRE-INSTALLATION PROCEDURES AND POLICIES

Terrestrial Fibers entering the building:

All fibers that are brought into a CLS need to follow these guidelines:

- Fibers must be OFNP or OFCP plenum rated cables—for use in indoor air-handling spaces.
- If OFNP or OFCP plenum rated cable is not available, then Customer can purchase a plenum coated tube and place their fiber in this.
- Fibers must be fastened to ladder using either nylon straps or 9-ply string minimal every 1 meter.
- Fibers must be labeled at all times, including but not limited to: when they are in the Vault, when they enter the room and at their termination point. Labels should clearly indicate: customer, vendor & termination point.
- The fiber jacket should not contain more than 12 fibers without advance authorization.
- Fiber cables must be of the smallest diameter to be able to handle bends in the ladders and to not congest ladder.
- No runs should impede existing fibers.
- No cables should run outside of designated path (they should not run in fiber trays, AC or coaxial trays).
- GlobeNet Operations or Engineering needs to approve fiber prior to entering the building.
- Globenet will assign a conduit into the building and the path that cable should be ran.

****All installations must be supervised and approved by GlobeNet's Operations Team prior to completion of work.***

INSTALLATION PROCEDURES AND POLICIES

- Customer is to provide notice at least 48 hours in advance with regards to the installation of their equipment by calling GlobeNet's TSC at (561)750-2488. At such time, Customer must provide the circuit ID number and Service Order Form number provided by GlobeNet.
- Customer will coordinate with GlobeNet: delivery, timing and location of equipment.
- Customer is responsible for installing its own equipment in a pre-assigned space confirmed by GlobeNet; however, all installations shall be supervised and approved by GlobeNet's Operation team.
- Tenant will, at its cost and expense, prepare and deliver to GlobeNet working drawings, plans and specifications detailing the technical characteristics, location, and size of the equipment—specifically describing the proposed installation and related work and detailing the schedule for all installation activities.
- No work shall commence until Globenet has approved the plans in writing.